

Kaduna Refining and Petrochemical Company Limited

(A Subsidiary of NNPC)

Invitation for Pre-Qualification of Bidders for

Installation and Adaptation of Nitrogen Cold Boxes

to Existing Adsorber Units

1.0 Introduction

The Kaduna Refining and Petrochemical Company Limited (KRPC), a Subsidiary of Nigerian National Petroleum Corporation (NNPC) wishes to invite reputable companies to submit relevant documents to pre-qualify for the installation and adaptation of Nitrogen cold boxes to existing Adsorber units.

2.0 Scope of Work

The scope of work for the installation and adaptation of nitrogen cold boxes to existing Adsorber Units includes but not limited to the following:

- Servicing/integrity checks on cold boxes.
- Preparation of site and civil works.
- Installation of cold boxes.
- Preparation and laying of electrical/instrument cables and terminations.
- Tie-in of instrument air lines.
- Laying and tie-in of interconnecting piping's to existing absorbers/lube oil and seal gas unit.
- Pre-commissioning and commissioning. And
- Procure and install 1 No. Chiller unit for LAB plant.
- Procure and install 2 Nos. 3 -ways changeover valves, one each for Refinery and LAB plants.
- Procure and install 1 No. Lube oil and gas seal unit for Refinery cold box.

3.0 Pre-Qualification:

Only companies qualified from this pre-qualification exercise shall be invited to the competitive tender for the said project. Interested companies are required to submit documents that address the pre-qualification requirements. Failure to submit the required documents will automatically disqualify the applicant. Pre-qualification documents will as a minimum address the following requirements in chapters separated by dividers:

1. Full details of Company Profile.
2. Certificate of Incorporation, Evidence of Registration with relevant government agency, Evidence of Registration with NNPC/KRPC in relevant category. Income Tax Clearance Certificate (for 3 years if applicable), Tax (including VAT) Registration Number, Evidence of Registration with DPR.
3. Company Organisation chart, Project Organisational chart, Industry experience, Similar Projects Experience, CVs of Key Personnel for the Project, Available Equipment/Tool, and Execution Strategy.
4. Company Financial Statement and Audited accounts for the last three (3) years, Principal Bankers, Credit Facility (if any) and Bankers support.
5. HSE Policy and Plan (Policy must be signed), HSE Practice and Records (Previous Records with evidence).
6. QA/QC Policy and Plan (Policy must be signed), QA/QC Practice and Records (Previous records with evidence).
7. Community relation Policy and Practice.
8. Nigerian Content Vehicle (mandatory when applicable), Nigerian Content Policy and Practice (Policy-must be signed), Plan to utilize Nigerian Manpower, Goods and Services Plan for Capacity Building, Training and Skill acquisition for Nigerians.
9. Nigerian Contents Requirements.
 - Demonstrate that the entity is a Nigerian Registered Company, or Nigerian Registered Company as the contracting entity in genuine alliance or joint venture with foreign company with details on scope and responsibilities of parties for this work. Such companies must show evidence of joint venture binding agreement duly signed by the CEO of both companies including evidence of plans of physical operational presence and set-up in Nigeria.
 - Furnish details of company's incorporation, ownership and share holding structure. Also submit clear photocopies of your CAC terms CO2 and CO7 including company memorandum and article of association.

- Provide evidence of what percentage of your key management positions is held by Nigerians and what percentage of the total workforce are Nigerians. Also show overall percentage of work to be performed by Nigerian resources relative total work volume.
 - Provide a Nigerian Content Plan providing a detailed description of the role, work scope, man-hours and responsibilities of all Nigerian companies and personnel that will be involved in executing the work. Also provide details of Nigerian Content focal point or manager.
 - State proposed total scope of work to be conducted by Nigerian personnel (whether contracted directly or under subcontracted agreements) with names and addresses including evidences of well-equipped offices and workshop; attach the past experience of such patronage.
 - Specific to this project, provide detailed plan for staff training and development on engineering, project management and procurement (Including all software to be used, number of personnel, name of organization providing such training and evidence of past training records) for Nigerian personnel including description of any specific programs in place for transfer of technology and skills to indigenous businesses and Nigerians over the next five (5) years.
 - Provide evidence of domiciliation of project management and procurement centres in Nigeria with physical addresses (not P.O. Box)
 - Location of in-country facilities (equipment, storage, workshops, repair and maintenance facilities) and testing facilities.
 - Contractor must be willing to provide evidence of maximization of made in Nigeria goods and services.
1. All documents to be provided as evidence of technical capability and relevant experience are of advantage as referenced to the project as defined in the work scope.

4.0 Submission of Pre-Qualification Documents

Pre-qualification documents, which should be bounded and in duplicate, must be delivered to, **on or before 23rd December, 2010**, from the date of the advertisement, with the marking “**Pre-Qualification of Bidders for the Installation and Adaptation of Nitrogen Cold Boxes to Existing Adsorber Units Project**” and **Addressed to:**

The Secretary,

Management Tender Committee,

Kaduna refining and petrochemical Company Limited,

KM 16 Kachia Road PMB 2252

Kaduna.

5.0 Disclaimer

This invitation for Pre-qualification shall not be construed as a commitment on the part of KRPC or NNPC, nor shall it entitle any company to make any claim whatsoever, and or seek any indemnity from KRPC or NNPC or any of its subsidiaries, by virtue of such companies having responded to this advertisement.

All expenses incurred in preparing pre-qualification response and all expenses otherwise associated with its prequalification response shall be borne solely by the prospective supplier.

KRPC Management